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# **COUNCIL**

# ***BULLETIN***

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***Issue Number 01/2020***  
***Friday, 10 January 2020***



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Compiled, designed and produced by  
Member Services

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*Epping Forest District Council*  
[www.eppingforestdc.gov.uk](http://www.eppingforestdc.gov.uk)



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## PART A - FORWARD DIARY

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### Key to abbreviations:

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<b>CC</b>	Council Chamber	<b>Cab Off</b>	Cabinet Office
<b>CR1</b>	Committee Room 1	<b>CONF</b>	Conference Room (1st floor)
<b>CR2</b>	Committee Room 2	<b>CH OFF</b>	Chairman of Council's Office
<b>MR</b>	Members' Room	<b>TR RM</b>	Training Room
<b>TBD</b>	To be decided	<b>HEM</b>	Hemnal Street Offices.
<b>TBN</b>	To be noted	<b>HH</b>	Homefield House
<b>TBC</b>	To be confirmed	<b>ESC</b>	Epping Sports Centre

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Other venues are shown in full.

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**Week One: 13 January 2020 – 19 January 2020**

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Monday 13 January			
Tuesday 14 January	7.00pm	Stronger Council Select Committee	CC
Wednesday 15 January	5.00pm	Epping Forest Local Highway Panel <del>Area Planning Sub-Committee West - Cancelled</del>	CR2
Thursday 16 January	7.00pm	Asset Management and Economic Development Cabinet Committee	CC
Friday 17 January			
Saturday 18 January			
Sunday 19 January			

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**Week Two: 20 January 2020 – 26 January 2020**

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Monday 20 January			
Tuesday 21 January	6.00pm	Executive Briefing	CR2
Wednesday 22 January	7.30pm	District Development Management Committee	CC
Thursday 23 January	7.00pm	Finance and Performance Management Cabinet Committee	CC
Friday 24 January			
Saturday 25 January			
Sunday 26 January			

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### Week Three: 20 January 2020 – 26 January 2020

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Monday 27 January	6.00pm 7.00pm	Member Training – Risk Management Audit and Governance Committee	CC CC
Tuesday 28 January	6.00pm 7.30pm	Member Briefing - Whipps Cross Hospital Redevelopment Masterplan Overview & Scrutiny Committee	CC CC
Wednesday 29 January	2.00pm 6.30pm 7.30pm	Waste Management Partnership Board Briefing - Area Planning Sub Committee South Area Planning Sub Committee South	CR1 CR1 CC
Thursday 30 January	7.00pm	Local Plan Cabinet Committee	CC
Friday 31 January			
Saturday 1 February			
Sunday 2 February			

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### Week Four: 3 February 2020 – 9 February 2020

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Monday 3 February			
Tuesday 4 February	10.00am 7.00pm	Licensing Sub-Committee Stronger Communities Select Committee	CC CC
Wednesday 5 February	6.30pm 7.30pm	Briefing - Area Planning Sub Committee East Area Planning Sub Committee East	CR1 CC
Thursday 6 February	7.00pm	Cabinet	CC
Friday 7 February			
Saturday 8 February			
Sunday 9 February			

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## PART B - ESSENTIAL INFORMATION

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### **Committee Management System**

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

### **Constitution**

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CIId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

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## **PART C - GENERAL INFORMATION**

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### **1. VETERANS MENTAL HEALTH AWARENESS TRAINING PROGRAMME**

Epping Forest District Council have arranged for Diane Palmer from Changing Minds, Changing Lives to deliver Veterans Mental Health Awareness training. This training, which is funded by Essex County Council will be delivered in the new year.

The Course is aimed at EFDC staff, serving personnel, veteran's and their families, cadets, professionals or the interested general public.

#### **Topics Covered Include:**

- **What do our Armed Forces do for us?**
- **Military Language and Culture**
- **Physical and Psychological impact of Military Service**
- **Effect on families**
- **Services Available**

As a Council we are very aware that we have veterans living in our district but do not always have access to contacting them, therefore we would be grateful if you could please share details of the training to get the message out to as many people as possible.

**Date: 21<sup>st</sup> January 2020**

**Location: North Weald Airfield**

**Session 1 11.00 - 1.00pm**

**Session 2 1:30pm - 3:30pm**

I hope that this training sounds useful and again, please promote to anyone/groups that you feel may benefit from this training.

Spaces can be booked directly with myself - [cstratton@eppingforestdc.gov.uk](mailto:cstratton@eppingforestdc.gov.uk)

(Further information: Carly Stratton ext 4096)

### **2. BRING YOUR OWN DEVICE REGISTRATION AND TRAINING**

Please be reminded that all Councillors will need to use their EFDC email addresses by 1<sup>st</sup> February 2020. To make this transition easier we will be setting up Bring Your Own Device on your personal phones or tablet throughout January.

Please contact Kim Partridge or Louise Warren to book your 30 minute appointment.

(Further information Kim Partridge 4443 or Louise Warren ext 4308)

### **3. EFDC PARKING POLICY (Pages 15 - 18)**

Please see attached the EFDC Parking Policy. Although the policy uses the term “staff” it is applicable to Councillors as well.

It is particularly important that paragraph 6 section ii and iii are noted.

#### **ii DOUBLE PARKING**

Staff who have to double park shall do so only in a designated bay, marked in blue colour, parking wholly within the bay and must display on the dashboard a card bearing their extension number, mobile number if they are likely to be away from their desk, and promptly move their vehicle when requested to do so.

Where blue coloured bays are numbered staff must park in the lowest numbered bay first. This is to allow all the bays to be utilised.

#### **iii. FAILURE TO DISPLAY NAME AND PHONE NUMBER ON DASHBOARD OF VEHICLE**

The driver must clearly display the correct card containing their name and phone number on the dashboard in full view so as to be seen from outside of the vehicle, before leaving the vehicle in the car park.

### **4. ROAD CLOSURES**

Temporary Traffic Regulation Order of Broadoaks, Epping.

Please click on the following link <https://one.network/?tm=115852321> to find details of the intended closure of Broadoaks, due to commence on 23rd March 2020 for 5 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes micro surfacing.

Temporary Traffic Regulation Order of Centre Green, Epping.

Please click on the following link <https://one.network/?tm=115877534> to find details of the intended closure of Centre Green, due to commence on 22nd March 2020 for 6 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes micro surfacing.

### **5. UPDATE ON RELEASE OF PLANNING PERMISSIONS BEING HELD IN ABEYANCE DUE TO THE EPPING FOREST SPECIAL AREA OF CONSERVATION**

During September 2019 a review of planning records identified in excess of 100 planning applications that were being held in abeyance due to the impact of the development on the Epping Forest Special Areas of Conservation (EFSAC). The Council's latest position statement on the matter may be found here:

<http://www.efdclocalplan.org/wp-content/uploads/2019/10/ED101-EFDC-Epping-Forest-Special-Area-of-Conservation-Position-Statement-EFDC-October-2019.pdf>.

The review identified a number of development proposals which would result in a net reduction in Average Annual Daily Traffic (AADT) on roads through the EFSAC - essentially these are sites where an existing authorised use is being changed to another use which would result in less traffic through the forest. In addition a number of sites, due to their location or specific use characteristics, would not result in any additional traffic through the forest, whilst a further number of applications were found to benefit from an extant planning permission (granted before the SAC issue emerging in 2018) that could be lawfully implemented as a fall-back position, and/or where the new proposal would be an amendment that would not result in an additional impact on the integrity of the SAC.

Following the review and detail assessment of each individual case, and after updating Natural England on the proposed course of action, a number of planning permissions falling into the above categories were released in the weeks leading up to Christmas and during the first week of January 2020. A list of these applications is included below.

Decisions on the following 10 applications have already been issued:

- EPF/2092/18 – Taylor Piggeries, High Beech (7 houses);
- EPF/3431/18 – North Weald Air Field, Air Ambulance (new hangar);
- EPF/1342/18 – Spring Lodge, Ongar (1 house);
- EPF/0803/19 – Foster Street Farm, Hastingwood (10 houses);
- EPF/0617/19 – Utopia, Pecks Hill, Nazeing (2 houses) ;
- EPF/1440/18 – Millers Farm, Manor Road, Lambourne (1 house);
- EPF/1568/19 – The Orchards, Bournebridge Lane, Stapleford Abbots (1 house);
- EPF/0233/19 – Monkams Cottage, Claverhambury Road, Waltham Abbey 3 houses);
- EPF/1237/19 – The Yard Hill Farmhouse, Hamlet Hill, Roydon (2 houses);
- EPF/0883/19 – Silverdale Nursery, Hoe Lane, Nazeing (accommodation for 7 nursery workers).
- EPF/2372/18 – Tylers Cross Nursery (7 caravans for nursery workers);
- EPF/0494/19 – Rear of Taw Lodge, Epping Lane, Stapleford Tawney (2 cottages);

The list is being kept under constant review, and Members will be updated on progress.

#### **6. MEETING CANCELLED - 15/01/2020, 19:30, AREA PLANNING SUB-COMMITTEE WEST**

The Plans West Sub-Committee on 15 January 2020 has been cancelled as there are no items of business to consider.

(Further information: Rebecca Perrin ext 4532)

#### **7. ECC BRIEFING OPPORTUNITIES (Pages 19 - 20)**

Please see attached.



If you like to attend any session, please contact Sophie Crane, Essex County Council, Telephone: 03330134555 | email: [sophie.crane@essex.gov.uk](mailto:sophie.crane@essex.gov.uk)

#### **8. CONSTITUTION WORKING GROUP**

The next meeting of the Constitution Working Group will now be held at 19.00 on Thursday 9 April.

(Further information: Vivienne Messenger ext 4265)

#### **9. WASTE MANAGEMENT TASK & FINISH PANEL**

The next meeting has now been changed to Thursday 27 February 2019 and will start at 19.00.

(Further information: Vivienne Messenger ext 4265)

#### **10. CHAIRMAN'S PROSECCO, PUDDING AND CHEESE EVENING (Pages 21 - 22)**

Please see attached.

#### **11. LOCAL ADULT SOCIAL CARE SERVICES**

Essex County Council's Cabinet Member for Health and Adult Social Care, Councillor J. Spence, has confirmed that the Director of Adult Social Care will arrange for relevant officers of Essex County Council to attend the meeting of the Overview and Scrutiny Committee to be held on 28 January 2020. The overarching themes relating to the adult social care responsibilities of Essex County Council, as agreed at the meeting of the Committee held on 19 November 2019, have been notified to Councillor Spence as the focus of such external scrutiny. If members have any additional issues that they would like to raise with the Director of Adult Social Care at the meeting, please send written notification of such matters to [democraticservices@eppingforestdc.gov.uk](mailto:democraticservices@eppingforestdc.gov.uk) by 20 January 2020. In accordance with usual practice, notice of all questions and the scope of matters to be raised by members will be provided to Director of Adult Social Care in advance of the meeting.

(Further information: Steve Tautz ext 4180)

#### **12. MEMBER TRAINING - RISK MANAGEMENT**

Please be reminded that Member Training on Risk Management will take place on 27 January from 6 pm in the Council Chamber.

This session will take place immediately before Audit & Governance Committee meeting.

#### **13. CONGRATULATIONS COUNCILLOR RICHARD MORGAN MBE**

Congratulations to Councillor Richard Morgan who has been awarded an MBE Her Majesty, Queen Elizabeth's 2019 New Year's Honours list.

#### **14. CHAIRMAN'S DIARY**

None this week

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## LICENSING ACT 2003

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None this week

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## PLANNING

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### 1. Appeals Lodged

EPF/0997/18 Mays Wish Foster Street Hastingwood CM17 9HR - Change of use of the agricultural land to a B8 use and erection of a Marquee/ Storage Unit for a temporary period of 2 years.(Retrospective) – Caroline Brown – Written reps

EPF/3174/19 – Old Epping Laundry Site Bower Hill Epping Essex CM16 7AD - Demolition of existing buildings and the erection of 58 no. residential units split between four blocks, along with internal landscaping and associated car and cycle parking – Sukhi Dhadwar ext. 4597 – Hearing

### 2. Forthcoming Planning Inquiries/Hearings -

Hearing – 28 January 2020 – EPF/1649/17 - White Rose Curtis Mill Lane Stapleford Abbots Essex RM4 1HS - Material change in use of land to provide for stationing of caravans for residential occupation by Gypsy family with associated hardstanding, fencing/gate, septic tank, gas tank (retrospective) – Sukhdeep Jhooti ext. 4298

Inquiry – 11<sup>th</sup> – 14<sup>th</sup> February 2020 – EPF/1032/18 and LB/EPF/1036/18 - A new residential dwelling along with the demolition of derelict glasshouse structures and alterations to the historic garden wall – Caroline Brown ext. 4182

### 3. Enforcement Appeals

ENF/0418/18 – Tender Trap 85 Manor Road Chigwell IG7 5PQ - Mast with CCTV in garden within 2m of boundary no letter sent – Dismissed but varied.

### 4. Appeal Decisions

EPF/0584/19 – Thistle Dew Hoe Lane Nazeing EN9 2RN - Re-use of an agricultural workers dwelling as a residential dwelling at Thistle Dew, Hoe Lane, Nazeing, Essex EN9 2RN without complying with Condition 2 attached to planning permission Ref EPF/691/83 dated 05 January 1984 – Dismissed

EPF/0645/19 – 4 Theydon Hall Cottages Abridge Road Theydon Bois CM16 7NP - Proposed new drive from the main road – Dismissed

EPF/0944/19 – 26 Blackacre Road Theydon Bois CM16 - Loft conversion with additional accommodation at second floor level. Eaves and ridge raised – Allowed

EPF/3277/18 – Fairmead 48 Church Lane Loughton IG10 1PD - Removal of existing two storey garage/annexe and replace with an individually designed Arts and Crafts influenced home – Dismissed

EPF/3039/18 – The Ridings Manor Road Loughton Essex IG10 4RP - Demolition of a two storey 5-bedroom house and construction of two new two storey plus roof

accommodation apartment blocks of 7 units each, with associated basement car parking – Dismissed

**5. Tree Preservation Orders**

None this week

**6. S106 Agreements**

None this week.

**7. Changes to Planning Systems**

None this week.

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## **PORTFOLIO HOLDER DECISIONS**

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The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.